

Population Foundation of India

REQUEST FOR QUOTATIONS LALKAR EVENT NOVEMBER 2022

ABOUT POPULATION FOUNDATION OF INDIA

Established in 1970 by Bharat Ratna JRD Tata and Dr Bharat Ram, the Population Foundation of India is a national civil society organization, which promotes and advocates effective formulation and implementation of gender-sensitive population, public health, and development strategies, and policies. The Foundation works with the government, both at the national and state levels and with other civil society organisations. The areas of work include family planning, adolescent health and well-being, community monitoring of public health services, and women's rights and empowerment. Population Foundation of India is guided by an eminent governing board and advisory council comprising distinguished persons from civil society, the government, and the private sector. Ms Poonam Muttreja is the Executive Director and she leads an experienced team with specialization in strategic engagement, communication, accountability, program design, monitoring and evaluation, and research.

The website of the organization is: <https://populationfoundation.in/>

BACKGROUND

Population Foundation of India is collaborating with MARD and Believe – for the Ranthambore Music & Wildlife Festival.

The Women in Music at Ranthambore & Wildlife Festival supports women empowerment from different walks of life and aims to raise awareness on the need to combat gender inequality and gender-based violence to ensure that the message reaches a wider audience. Population Foundation of India (PFI) in collaboration with MARD – An initiative by Farhan Akhtar in support of women empowerment will support a special concert to be held as a part of the established Ranthambore Music & Wildlife Festival in Rajasthan. MARD and PFI are holding the event on November 11 and 12, 2022 at Nahargarh Palace at Ranthambore.

SCOPE OF WORK AND EXPECTATIONS

Population Foundation of India is seeking quotations from competent professional agencies/ contractors who have experience and adequate event knowledge for completing the proposed work. Details are given below.

#	Work Description
1	Finalizing the Artist, payment, their travel, and stay in a hotel
2	Signage at Concert: at Entry Gate and Terrace – Amphitheatre,
3	Décor: Panels inside and outside Amphitheater, Stage, Console and other places as required
4	Sound Systems in Amphitheatre
5	Lighting Equipment in Amphitheatre
6	Video Equipment in all areas
7	Other Arrangements: Security Guards, Travel Expense, Cab Expense, Crew arrangements

ELIGIBILITY CONDITIONS:

1. The agency/ contractor should have a technical expertise in completing the proposed work as specified in the quotation format (attached).
2. The agency/contractor should furnish registration certification of the firm / Partnership deed / Certificate of incorporation, Income Tax Registration (PAN), GST Registration etc. as applicable and required for the proposed work.
3. The agency/contractor should neither be a blacklisted firm nor have its contracts been terminated/foreclosed by any company/ department during the last 3 financial years

General Terms & Conditions:

1. Quotations received in response to the RFP will be reviewed by the in-house Procurement committee.
2. The agency/contractor shall be responsible for applying and getting all required permissions/licenses from the concerned Government / statutory bodies on behalf of Population Foundation of India. An advance declaration in this matter needs to be submitted along with the quotation.
3. Responsibilities of all logistics and related costs for carrying equipment to and from the site shall be the responsibility of the agency/contractor shortlisted for this project. No additional cost shall be paid by the Population Foundation of India.
4. The agency/contractor shall be responsible to restore the site by removing all debris, old equipment, wirings, and related material taken out from the old system at their own cost.

INSTRUCTIONS FOR SUBMISSION OF QUOTATION

Please follow the below instructions to send your quotation:

1. Please submit your Quotation as per the excel format provided along with this RFQ on your letter head.
2. Please ensure to put your organization Legal Name/if individual - as per your PAN CARD in your quotation.
3. Please submit quotation in one email to sumit.kumar@populationfoundation.in by **EOD October 5, 2022**.
4. While submitting the quotation, please write the email subject as - "Quotation - LALKAR EVENT Nov 2022"
5. In case of any query, you may write to sumit.kumar@populationfoundation.in before submitting your quotation.