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| <b>Job Description:</b>   | <b>Programme Manager</b>   | <b>Responsible to:</b>  | Associate Director, Family Planning |
| <b>No. of direct reports:</b>   | --   | <b>Location</b>   | New Delhi                           |
| <b>Duration</b>   | 2 years  | <b>Job Function</b>   | Program Excellence                  |
| <b>Purpose:</b>   | To Provide core expertise in Reproductive Health and Family Planning   |   |                                     |
| <p><b>Overall</b></p> <ul style="list-style-type: none"> <li>Lead the scaling up assessment and analysis of family planning pilots and programs.</li> </ul> <p><b>Responsibilities:</b></p> <p><b>Lead analysis of family planning and reproductive health programs for scaling-up:</b></p> <ul style="list-style-type: none"> <li>Develop a framework to collect and analyse evidence of promising models for family planning and sexual and reproductive health for scaling up.</li> </ul> <p><b>Develop knowledge products:</b></p> <ul style="list-style-type: none"> <li>Develop a compendium of ready-to-fund projects and other knowledge products for scaling up</li> </ul> <p><b>Contribute to engagement with prospective funders:</b></p> <ul style="list-style-type: none"> <li>Build engagement with prospective donors, in coordination with the resource mobilization team</li> </ul> <p><b>Contribute to strategic engagement for family planning:</b></p> <ul style="list-style-type: none"> <li>In coordination with the strategic engagement team and senior staff, contribute to evidence generation and policy analysis</li> </ul> | <p><b>COMPETENCIES</b></p> <ul style="list-style-type: none"> <li><b>Working together:</b> Is a team player and works closely within the team as well as with cross functional teams</li> <li><b>Communication &amp; influencing:</b> Builds mutually beneficial alliances and networks at various levels within and outside Population Foundation of India</li> <li><b>Delivering Results:</b> Effectively delivers on complex projects, generating a goal-oriented, problem-solving team mentality and ensuring high quality results</li> <li><b>Adaptability and Initiative:</b> Quickly adapts to organizational demands and is open to take new challenges</li> <li><b>Adherence to Policies:</b> Abides by organisational norms and policies all the time</li> </ul> <p><b>KEY PERFORMANCE INDICATORS</b></p> <ul style="list-style-type: none"> <li>Develop a family planning and reproductive health scaling up compendium</li> <li>Develop knowledge products for strategic engagement</li> <li>Develop evidence based reports and narratives</li> <li>Participate and represent Population Foundation meetings and forums</li> </ul> | <p><b>REQUIRED SKILLS</b></p> <ul style="list-style-type: none"> <li>A minimum eight (8) years of experience in program and policy analysis on sexual and reproductive health, family planning, and development issues.</li> <li>Demonstrated ability to translate findings into policy and/or programming essential.</li> <li>Knowledge of scaling up and experience in applying scaling up frameworks</li> <li>A Master's degree in a related field.</li> <li>Project management and budget management skills desirable.</li> <li>Demonstrated leadership, management and mentoring capabilities.</li> <li>Outstanding written and oral communication skills.</li> <li>Must be able to travel (15-20% time).</li> </ul> <p><b>How to Apply</b></p> <p>Please send your updated CV with a covering letter describing your suitability for the position to <a href="mailto:hrpfi@populationfoundation.in">hrpfi@populationfoundation.in</a> till January 15, 2021. Please mention the position "<b>Programme Manager</b>" in the subject line of your e-mail. Only shortlisted candidates will be contacted</p> |                                     |
| <p><b>ABOUT PFI</b></p> <p>The Population Foundation of India (PFI) is a national non-government organization at the forefront of policy advocacy and research on population, health and development issues</p>   | <p><b>OUR MISSION</b></p> <p>To advance gender-sensitive, rights based population and family planning policies and actions for a just, equitable and prosperous society.</p>   |   |                                     |

in the country. PFI leads advocacy efforts and works as a think-tank dedicated to promoting and advocating effective formulation and implementation of gender sensitive population, health and development policies, strategies, and programs in the country. Policy advocacy, social and behavior change communication, community action and knowledge management are some of the key strategies that PFI works on to achieve the organization's goals.

Over the years, PFI has played a catalytic role to address issues relating to gender equality, women empowerment and other social determinants. PFI is committed to serving the economically weak and marginalized sections of society in the high priority districts (HPDs) with poor socio-health-demographic indicators.

### OUR STRATEGY

Reproductive health and family planning can positively influence and advance the newly laid out Sustainable Development Goals by addressing multiple targets and ushering in an era of development. Access to voluntary family planning has the potential to save lives and help break the cycle of poverty, stabilize population growth and ease the pressure on the environment. It is the most cost-effective development investment.

We believe that health, education and wellbeing of the population is crucial for sustaining just, equitable economic growth and development. For that to happen, change has to happen at three levels – individual, social and systemic or policy levels, ensuring that the country offers a conducive and enabling policy environment for girls and women to claim their rights, agencies of youth to be involved in demanding and supporting efficient and accountable governance and informed policy makers to inspire a vibrant future. PFI will act as a catalyst, a facilitator to offer compelling evidence based scholarship, thought leadership and convention inform, inspire and initiate actions that will contribute to and strengthen our national plans and priorities. We will realize our mission by building leadership and public accountability, influencing social norms, reframing public discourse and collaborating with national and global initiatives in population studies and family planning. We believe that our mission will significantly contribute to India's commitment to achieving Sustainable Development Goals and FP2020 targets.

### OUR VALUES

|                       |                    |
|-----------------------|--------------------|
| MUTUAL RESPECT        | EQUITY AND JUSTICE |
| INTEGRITY             | WOMEN'S RIGHTS     |
| COURAGE OF CONVICTION | INDEPENDENCE       |
| CORE VALUES           | HUMILITY           |

### STRATEGIC OBJECTIVE 1

To advance family planning and reproductive health as drivers of individual rights

- Girls and women are able to take informed choices for exercising their bodily rights without fear or inhibition
- Young people and women are able to access to high quality and affordable family planning services and reproductive health care

### STRATEGIC OBJECTIVE 2

To position family planning and population measures as critical drivers of sustainable growth and development in India

- Family Planning and women's rights are national priorities that help realize higher growth and sustainable development.
- Strong rights based policies, adequate budgets and efficient public institutions help build and sustain quality of life and wellbeing.

### STRATEGIC OBJECTIVE 3

To ensure family planning and reproductive health becomes drivers of youth leadership for social transformation at scale

- Gender sensitive family planning and reproductive health rights and services form the fulcrum of all social development plans and actions
- Young people, particularly among women, are leading grassroots transformation towards a just and equitable social system

### OUR APPROACH

#### ADVOCACY:

Global thought leadership, high quality evidence-based narratives to inform and inspire law makers for comprehensive family planning and reproductive health policies; shaping family planning discourses within sustainable

#### BEHAVIOR CHANGE:

Utilize power of technology and new-age media platforms targeted intervention on reproductive health education and gender sensitive behavior, attitudes and practices of the society, particularly young people

#### ACCOUNTABILITY:

Promote agency of youth, particularly girls and women, within community led participatory governance initiatives to enhance efficiency and accountability of public systems and delivery services