



Job Description:	Program Officer	Responsible to: Program Manager
No. of direct reports:	-	Location: Patna
Duration	October 31, 2019	Job Function: Project Management
Purpose	To coordinate the planning, management and execution of all activities and interventions under the Advance Family Planning project with support from the State Program Manager- AFP	
RESPONSIBILITIES		COMPETENCIES
<ul style="list-style-type: none"> • Coordination with district authorities including the Chief Medical Officers and District Health Society for formation of working groups to Advance Family Planning goals in the district. • Provide ongoing technical support to district nodal agencies including the government and other authorities at the district level to facilitate implementation of the work plan. • Collect district level data on Family planning and support in the analysis. • Support team in implementation of district level advocacy strategies. • Participate in district level meetings, forums and trainings including organizing meetings. • Support the M&E and documentation of the district level activities including developing case studies. • Support capacity building initiatives at the state and district level as required. • Any other activity that may assigned 		<ul style="list-style-type: none"> • Working together: Is a team player and works closely within the team as well as with cross functional teams. • Communication Skills: Excellent written and verbal skills to network • Responsiveness: Understands the demands of organization needs and can identify and respond to urgent tasks • Willingness to Learn: Continuously works towards improving professional competence by acquiring new skills • Delivering Results: Is goal oriented and takes initiative in identifying alternate methods to ensure high quality results. • Adaptability and Initiative: Quickly adapts to organizational demands and is open to take new challenges
KEY PERFORMANCE INDICATORS		REQUIRED SKILLS
<ul style="list-style-type: none"> • Coordination for advocacy. • Increase the outreach of Family Planning project in district. • To facilitate implementation of the work plan • Stakeholder Management. • To support in data analysis. 		<ul style="list-style-type: none"> • At least 5 years of experience in working in development sector with excellent communication and representational skills, with substantial experience of networking with a diverse range of stakeholders. • Practical experience of building and delivering youth-sensitive advocacy programs and campaign.
		HOW TO APPLY
		<p>Please send your updated CV with a covering letter describing your suitability for the position to hrpfi@populationfoundation.in latest by January 20th, 2019.</p> <p>Please mention the position "Program Officer-AFP" in the subject line of your e-mail. Only shortlisted candidates will be contacted</p>



ABOUT PFI

The Population Foundation of India (PFI) is a national non-government organization at the forefront of policy advocacy and research on population, health and development issues in the country. PFI leads advocacy efforts and works as a think-tank dedicated to promoting and advocating effective formulation and implementation of gender sensitive population, health and development policies, strategies, and programs in the country. Policy advocacy, social and behavior change communication, community action and knowledge management are some of the key strategies that PFI works on to achieve the organization's goals.

Over the years, PFI has played a catalytic role to address issues relating to gender equality, women empowerment and other social determinants. PFI is committed to serving the economically weak and marginalized sections of society in the high priority districts (HPDs) with poor socio-health-demographic indicators.

OUR STRATEGY

Reproductive health and family planning can positively influence and advance the newly laid out Sustainable Development Goals by addressing multiple targets and ushering in an era of development. Access to voluntary family planning has the potential to save lives and help break the cycle of poverty, stabilize population growth and ease the pressure on the environment. It is the most cost-effective development investment.

We believe that health, education and wellbeing of the population is crucial for sustaining just, equitable economic growth and development. For that to happen, change has to happen at three levels – individual, social and systemic or policy levels, ensuring that the country offers a conducive and enabling policy environment for girls and women to claim their rights, agencies of youth to be involved in demanding and supporting efficient and accountable governance and informed policy makers to inspire a vibrant future. PFI will act as a catalyst, a facilitator to offer compelling evidence based scholarship, thought leadership and convention inform, inspire and initiate actions that will contribute to and strengthen our national plans and priorities. We will realize our mission by building leadership and public accountability, influencing social norms, reframing public discourse and collaborating with national and global initiatives in population studies and family planning.

OUR VALUES

MUTUAL RESPECT	EQUITY AND JUSTICE
INTEGRITY	WOMEN'S RIGHTS
COURAGE OF CONVICTION	INDEPENDENCE
CORE VALUES	HUMILITY

OUR MISSION

To advance gender-sensitive, rights based population and family planning policies and actions for a just, equitable and prosperous society.

STRATEGIC OBJECTIVE 1

To advance family planning and reproductive health as drivers of individual rights

- Girls and women are able to take informed choices for exercising their bodily rights without fear or inhibition
- Young people and women are able to access to high quality and affordable family planning services and reproductive health care

STRATEGIC OBJECTIVE 2

To position family planning and population measures as critical drivers of sustainable growth and development in India

- Family Planning and women's rights are national priorities that help realize higher growth and sustainable development.
- Strong rights based policies, adequate budgets and efficient public institutions help build and sustain quality of life and wellbeing.

STRATEGIC OBJECTIVE 3

To ensure family planning and reproductive health becomes drivers of youth leadership for social transformation at scale

- Gender sensitive family planning and reproductive health rights and services form the fulcrum of all social development plans and actions
- Young people, particularly among women, are leading grassroots transformation towards a just and equitable social system

OUR APPROACH

ADVOCACY:

Global thought leadership, high quality evidence-based narratives to inform and inspire law makers for comprehensive family planning and reproductive health policies; shaping family planning discourses within sustainable

BEHAVIOR CHANGE:

Utilize power of technology and new-age media platforms targeted intervention on reproductive health education and gender sensitive behavior, attitudes and practices of the society, particularly young people

ACCOUNTABILITY:

Promote agency of youth, particularly girls and women, within community led participatory governance initiatives to enhance efficiency and accountability of public systems and delivery services