



Vacancy Announcement

Job Description:	Head of Program, Rajasthan	Responsible to:	COO/Director - Programs
No. of direct reports:	5-6	Location	Jaipur
Duration	2 years, possibility of extension	Job Function	Program Management
Purpose:	To be responsible for PFI Rajasthan state initiatives including delivery of donor funded projects on CSE, ARSH, Family Planning etc.		
RESPONSIBILITIES		COMPETENCIES	
<p>Program Management</p> <ul style="list-style-type: none"> Planning, delivery and monitoring our PFI work around ARSH, Women's Rights, CSE, Family Planning etc. as per PFI strategic mission and specific project objectives in Rajasthan Partnership management, including grants to partners and their capacity building Advocacy and engagement with policy makers and influencers including building and sustaining relationships with law makers, social and institutional leaders and government officers at different levels Facilitate agreements and monitor activities of sub-contractors as required, in coordination with the Finance department at headquarters Ensuring timely delivery of reports to donors, government etc. including collating reports from the field, partners et al. Building sustainable and fruitful partnerships to help program delivery Responsible for State Office <p>People Management</p> <ul style="list-style-type: none"> Manage and inspire the state team/project team within a high performance culture and principled leadership style Maintain excellent relationship with relevant HO teams 		<p>Resource Mobilization</p> <ul style="list-style-type: none"> Ensure that all expenditure in the state office are in compliance with Program budget and policies. Ensure donor coordination whenever require in consultation with HO, pursue funding opportunities, develop concepts and proposals in line with our strategic approach to build sustainable partnerships Represent PFI as and when required <p>KEY PERFORMANCE INDICATORS</p> <ul style="list-style-type: none"> Ensure efficiency and effectiveness of PFI donor funded projects/programs in Rajasthan, ensuring highest quality in reporting, compliance and relationships. Specific deliverables include, among others, <ol style="list-style-type: none"> Establishment of ARSH knowledge hub Innovations in Sex-Ed delivery for out of school children (through partner) Building partner capacities Advocacy at district and state levels High level advocacy event in Rajasthan Increased budget/expenditure for RKSK in Rajasthan Identifying key lessons and applying PFI scale up model Conduct regular internal program review meetings with program Team and Program Partners and support the documentation of the program reporting on timely basis on all activities in the state along with weekly reports. Coordination with direct program partners, relevant stakeholders, other donor partners in the state Build and maintain excellent relationships 	
		<p>REQUIRED SKILLS</p> <ul style="list-style-type: none"> Proven program management experience Excellent communication and representational skills, with substantial experience of networking with a diverse range of stakeholders Strong political awareness and sensitivity. Practical experience of building and delivering youth-sensitive advocacy programs and campaign. Excellent people management skills. Experience of financial management, including budgeting, and active budget management. IT literate (MS Office Suite) Fluency in written and spoken English and Hindi, knowledge of local dialects of Rajasthan will be an advantage <p>HOW TO APPLY</p> <p>Please send your updated CV with a covering letter describing your suitability for the position to hrpfi@populationfoundation.in latest by August 15, 2018. Please mention the position "Head of Program, Rajasthan" in the subject line of your e-mail. Only shortlisted candidates will be contacted.</p>	



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ABOUT PFI

The Population Foundation of India (PFI) is a national non-government organization at the forefront of policy advocacy and research on population, health and development issues in the country. PFI leads advocacy efforts and works as a think-tank dedicated to promoting and advocating effective formulation and implementation of gender sensitive population, health and development policies, strategies, and programs in the country. Policy advocacy, social and behavior change communication, community action and knowledge management are some of the key strategies that PFI works on to achieve the organization's goals.

Over the years, PFI has played a catalytic role to address issues relating to gender equality, women empowerment and other social determinants. PFI is committed to serving the economically weak and marginalized sections of society in the high priority districts (HPDs) with poor socio-health-demographic indicators.

OUR STRATEGY

Reproductive health and family planning can positively influence and advance the newly laid out Sustainable Development Goals by addressing multiple targets and ushering in an era of development. Access to voluntary family planning has the potential to save lives and help break the cycle of poverty, stabilize population growth and ease the pressure on the environment. It is the most cost-effective development investment.

We believe that health, education and wellbeing of the population is crucial for sustaining just, equitable economic growth and development. For that to happen, change has to happen at three levels – individual, social and systemic or policy levels, ensuring that the country offers a conducive and enabling policy environment for girls and women to claim their rights, agencies of youth to be involved in demanding and supporting efficient and accountable governance and informed policy makers to inspire a vibrant future. PFI will act as a catalyst, a facilitator to offer compelling evidence based scholarship, thought leadership and convention inform, inspire and initiate actions that will contribute to and strengthen our national plans and priorities. We will realize our mission by building leadership and public accountability, influencing social norms, reframing public discourse and collaborating with national and global initiatives in population studies and family planning. We believe that our mission will significantly contribute to India's commitment to achieving Sustainable Development Goals and FP2020 targets.

OUR VALUES

MUTUAL RESPECT	EQUITY AND JUSTICE
INTEGRITY	WOMEN'S RIGHTS
COURAGE OF CONVICTION	INDEPENDENCE
CORE VALUES	HUMILITY

OUR MISSION

To advance gender-sensitive, rights based population and family planning policies and actions for a just, equitable and prosperous society.

STRATEGIC OBJECTIVE 1

To advance family planning and reproductive health as drivers of individual rights

- Girls and women are able to take informed choices for exercising their bodily rights without fear or inhibition
- Young people and women are able to access to high quality and affordable family planning services and reproductive health care

STRATEGIC OBJECTIVE 2

To position family planning and population measures as critical drivers of sustainable growth and development in India

- Family Planning and women's rights are national priorities that help realize higher growth and sustainable development.
- Strong rights based policies, adequate budgets and efficient public institutions help build and sustain quality of life and wellbeing.

STRATEGIC OBJECTIVE 3

To ensure family planning and reproductive health becomes drivers of youth leadership for social transformation at scale

- Gender sensitive family planning and reproductive health rights and services form the fulcrum of all social development plans and actions
- Young people, particularly among women, are leading grassroots transformation towards a just and equitable social system

OUR APPROACH

ADVOCACY:

Global thought leadership, high quality evidence-based narratives to inform and inspire law makers for comprehensive family planning and reproductive health policies; shaping family planning discourses within sustainable

BEHAVIOR CHANGE:

Utilize power of technology and new-age media platforms targeted intervention on reproductive health education and gender sensitive behavior, attitudes and practices of the society, particularly young people

ACCOUNTABILITY:

Promote agency of youth, particularly girls and women, within community led participatory governance initiatives to enhance efficiency and accountability of public systems and delivery services